



**network**

counselling and training

# Advanced Certificate in Counselling Skills



**2017-18 Prospectus**

# Contents

	Page number
<b>1. Welcome to Network .....</b>	<b>3</b>
<b>2. Advanced Certificate in Counselling Skills – at a glance .....</b>	<b>4</b>
<b>3. Training with Network - a life-changing experience .....</b>	<b>5</b>
<b>Introduction</b>	<b>5</b>
<b>Our Counselling Training Programme</b>	<b>5</b>
<b>Why Train with Network?</b>	<b>6</b>
<b>Equality and Diversity</b>	<b>7</b>
<b>Codes of Ethics and Practice</b>	<b>7</b>
<b>The Training Team</b>	<b>7</b>
<b>Venue and Resources</b>	<b>8</b>
<b>4. Advanced Certificate in Counselling Skills – in detail .....</b>	<b>9</b>
<b>Introduction to the Course</b>	<b>9</b>
<b>Aims of the Course</b>	<b>9</b>
<b>Structure of the Course</b>	<b>10</b>
<b>Progression</b>	<b>11</b>
<b>Course Curriculum:</b>	<b>11</b>
<b>Theoretical Model</b>	<b>11</b>
<b>Course Modules</b>	<b>12</b>
<b>Assessment</b>	<b>14</b>
<b>5. Entrance Requirements .....</b>	<b>15</b>
<b>6. Frequently Asked Questions .....</b>	<b>16</b>
<b>7. Course Fees .....</b>	<b>17</b>
<b>8. Possible Funding Sources .....</b>	<b>18</b>
<b>9. Application and Interview Process .....</b>	<b>19</b>
<b>10. Course Dates .....</b>	<b>20</b>

# 1. Welcome to Network.

Network Counselling & Training is a well-established Bristol-based charity, offering affordable counselling for everyone alongside a proven professional counselling training programme.

With a warm and welcoming inclusive Christian ethos, we are committed to spiritual and cultural diversity, and to working with people of all faith traditions and none. As an organisational member of both the British Association for Counselling & Psychotherapy (BACP) and the National Counselling Society (NCS), we work within the BACP Ethical Framework for the Counselling Professions and the NCS Code of Ethics.



Trinity College, Stoke Bishop

We are very proud of the quality and professionalism of our training programme and hope that you will choose to undertake your Counselling Certificate training with us. This prospectus is intended to give you the information you need to help you make that decision. If there is anything else you would like to know – or if you would simply appreciate the opportunity to meet with someone from the Training Team to talk things through – we would love to hear from you.



Artist's impression of the new premises at Elm Park, Filton

## 2. Advanced Certificate in Counselling Skills – at a glance.

<b>Providing institution</b>	Network Counselling & Training Ltd.
<b>Accrediting body</b>	National Counselling Society.
<b>Award</b>	Advanced Certificate in Counselling Skills.
<b>Level</b>	Equivalent to Higher Education Level 4.
<b>Delivery</b>	One year part-time.
<b>Attendance</b>	One day a week (Tuesdays 9.10am to 4.50pm) over three 12-week academic terms. One induction day before the start of the course (Tuesday 9.10am to 4.30pm). One introductory weekend workshop to begin the course (Friday 7pm to 9.30pm and Saturday 9.30am to 4.30pm) Three Saturday workshops, one a term (9.30am to 4.30pm).
<b>Training hours</b>	250 contact hours.
<b>Venue</b>	Trinity College, Stoke Hill, Stoke Bishop, Bristol BS9 1JP <b>From 2018:</b> Elm Park, Filton, South Gloucestershire BS34 7PS
<b>Placement</b>	Placement of 20 hours of supportive listening skills practice.
<b>Theoretical model</b>	The Core Self model – an integrative person-centred model of counselling which includes a focus on the spiritual dimension of personhood.
<b>Assessment</b>	No formal examinations. Three 3,000 word essays (one per term). One counselling skills demonstration (an audio-visual recording of a 45 minute skills practice session, with an accompanying 3,000 word critical evaluation).
<b>Other commitments</b>	You will need to set aside time for preparatory reading before each training day and for completing your weekly learning journal. You will also need to attend a minimum of one tutorial a term. Past students have found they require an average of an additional 6-8 hours a week over and above the course day.

### Outline of a regular training day (Tuesdays)

9.10 am	Thought for the day
9.15 am	Large group work
9.45 am	Theory seminar
11.15 am	Morning break
11.30 am	Skills practice
1.00 pm	Lunch
1.50 pm	Skills practice
3.05 pm	Afternoon break
3.25 pm	Personal development work
4.50 pm	End

Please note:

The induction day, introductory workshop and Saturday workshops have a different format.

### 3. Training with Network – A Life Changing Experience.

#### Introduction

At Network, people matter. The training we offer not only equips our students with the skills they need to be fully qualified counsellors, but we genuinely care about each student, seeking to offer whatever support and encouragement they need at each stage of their journey. At Network, the person-centred philosophy is not simply an approach that we teach, but is integral to the values we live out in our work as trainers. We base our teaching on the belief that all individuals are a complex unity of body, mind, soul and spirit. In recognising the spiritual aspect as universal, we offer a dimension to our courses that we believe is unique in counselling training. This enables our students to facilitate clients in exploring spiritual perspectives, which may well be overlooked or even actively discouraged by other counselling approaches.



**“This has been the best learning experience that I have ever had, with excellent course leadership and facilitation. The quality of course material, notes and resource sheets are also excellent. My learning needs were very effectively met. This is a life-changing course.”**

#### Our Counselling Training Programme

Our three-year part-time counselling training programme is equivalent to a Diploma of Higher Education, or Foundation Degree, in Counselling. It consists of a one-year Advanced Certificate course (which runs every year) and a two-year Diploma course (which runs every two years).

Successful completion of the full three-year programme leads to a Diploma in Counselling award which entitles you to become a registered member of the BACP and, in addition, more than meets the training requirements for counsellor accreditation with:

- The British Association for Counselling & Psychotherapy (BACP)
- The National Counselling Society (NCS)
- The Association of Christian Counsellors (ACC).

It offers 250 hours of staff-student contact time at Certificate level and 550 hours at Diploma level. The course contact hours may, at BACP's discretion, be counted towards meeting part of Criterion 4 of the BACP Counsellor/Psychotherapist Accreditation Scheme, and may also be counted towards meeting the training requirements for accreditation by the NCS and by the ACC.

The theoretical model taught at both Certificate and Diploma level is known as the Core Self model, which is an integrative person-centred approach as developed by Kaitlyn Steele.

Our particular interest as a training organisation lies in the integration of faith, spirituality and counselling practice, in addition to covering the same ground that is covered by comparable humanistic courses. Therefore, our courses also give you the opportunity to deepen your understanding of human spirituality – both religious and non-religious – and to develop the ability to work as a counsellor with the spiritual dimension of people’s experience.

### **Why Train with Network?**

- We are the only Bristol-based counselling training programme to include a **primary focus on human spirituality** in its curriculum.
- Our Certificate course is **quality-checked by the National Counselling Society** and the Diploma course is **accredited by the BACP**, which is your assurance that they meet nationally-agreed professional standards.
- Our Advanced Certificate in Counselling Skills is equivalent to Higher Education level 4, whereas many other Certificate courses are HE level 3 or equal. Our Diploma in Counselling is equivalent to HE level 5.
- Throughout our Certificate and Diploma courses, there is an **equal emphasis on counselling theory, counselling skills and personal development work**. It is rare for substantial personal development work to form an integral part of a counselling training to the same degree.
- We are able to offer an **excellent staff-student ratio** (typically 1:8) which is significantly higher than many other comparable courses (the BACP recommendation is 1:12). This means that our students benefit from a high level of tutor feedback not only to support their practical skills training and personal growth but also on their written assignments.
- We recognise that, due to the nature of a counselling vocation, many students may have been out of education for some years and **we work hard to support our students both academically and personally**. You will have a Personal Tutor who will support you as you progress through your training. We offer you a minimum of one tutorial a term, although you can meet with your Personal Tutor more often if necessary.
- We are able to offer our Diploma students a **guaranteed counselling placement** with Network Counselling. This includes the provision of **free supervision**.
- We have a **library of key texts**, journals and training DVDs to support our students’ learning.
- Students are eligible to apply for an NUS Extra student discount card.

#### **What does an External Examiner think?**

“I am delighted to be able to commend the Network counselling training courses to students. From my knowledge of the staff and curriculum I am confident that students will have a fruitful learning experience. The tutors have the students’ best interests at heart by working carefully, respectfully and diligently to facilitate both personal and professional development. At Network students can be sure of a safe environment in which to expand as an individual and as a counsellor. They will be expected to work hard within a clear framework and will reap the rewards of full engagement with this high quality learning context.”

*Ruth Dormandy*

*UKCP registered pastoral psychotherapist, supervisor and trainer.*



## **Equality and Diversity**

Network Training is an open and inclusive learning community committed to the celebration of diversity. Our courses operate an 'equal opportunities policy' with regard to gender, race, religion, sexuality, and disability. While the ethos of the course is a Christian and person-centred one, we warmly welcome students who come from other faith backgrounds, who do not belong to any particular religious or spiritual tradition, or who are not committed to a particular faith community. The focus on human spirituality in our training programme is not associated with any one approach to the subject but is delivered in a spirit of curiosity, exploration and respect.

## **Codes of Ethics and Practice**

Network Counselling & Training is an organisational member of both the BACP and the NCS. All of Network's counsellors, supervisors, tutors and facilitators are therefore required to work to their ethical frameworks for good practice. Students are also required at all times to adhere to these ethical frameworks.

## **The Training Team**

Members of the training team come from a range of spiritual backgrounds and bring to the course considerable training experience and counselling expertise. Teaching is undertaken by members of the Network core teaching staff, supported (where possible) by appropriately trained and experienced part-time group facilitators. Our tutors have all undergone extensive counselling training to Diploma or MSc level, are experienced counsellors in their own right, and have considerable previous experience of involvement in counselling training at this level. More information of our training team can be found on our web site: <http://network.org.uk/training>

## **Venue and Resources**

Network is currently based at Trinity College in the Stoke Bishop area of Bristol (near the Downs). The college is set amongst beautiful grounds with mature trees and shrubs. There is a generous amount of parking space. The main training rooms are situated within the Clifton Building, which is located near Network's counselling rooms and office space. If you have particular access needs, do please let us know so that we can seek ways to accommodate them.

We are very pleased to announce that during 2017 Network is purchasing new premises in Elm Park, Filton, North Bristol (just off the A38, Gloucester Road North). Elm Park is easily accessible by public transport, within easy reach of bus stops and a 15 minute walk from Abbeywood Railway Station. Parking is also available in the Elm Park location. Although dates are yet to be finalised, the move to Elm Park is anticipated to be at the end of 2017.

During your training, you will have access to our course library throughout the week (also situated at Trinity College) and will benefit from a range of other resources and facilities – for example, free Wi-Fi, as well as audio-visual recording facilities, and Moodle (an internet-based virtual learning environment).



The Clifton Building – Network Training Accommodation

## 4. Advanced Certificate in Counselling Skills – in detail.

### Introduction to the Course

This course has broken new ground in counselling training in the UK. It is suitable not only for students wishing to train as counsellors, but also for those wishing to develop their listening and counselling skills for use in other roles and settings such as pastoral care, nursing, teaching or management. The course stands alone as a Certificate level training course but also forms the first year of our three-year training programme leading to a Diploma in Counselling.

What makes this course unique is its emphasis on the integration of faith, spirituality and counselling practice. In addition to covering the same ground that is covered by comparable humanistic Certificate courses, the course will also give you the opportunity to develop your understanding of human spirituality – both religious and non-religious – and to explore the interface between your own developing spirituality and your practice.

This course, in itself, does not equip you to practice as a counsellor but it will enable you to use counselling skills competently in another role or setting. It will also prepare you for undertaking Diploma level training in counselling, that will, on successful completion, qualify you to practice as a counsellor.

### Aims of the Course

- To enable you to develop a sound working knowledge and understanding of the concepts and principles of an integrative person-centred model of counselling, and the ability to evaluate them.
- To enable you to develop your capacity to engage in the process of philosophical/spiritual reflection from the perspective of your own faith or spirituality, and to begin to integrate your spiritual framework with an understanding of the counselling process.
- To enable you to develop the capacity to form and sustain an effective therapeutic relationship.
- To enable you to develop a basic level of competence in a range of foundational counselling skills, and to equip you to use these skills safely, competently and ethically in a wide range of roles and settings.
- To facilitate your on-going personal and professional development, and to enable you to develop a basic level of awareness and understanding of yourself.
- To encourage in you a commitment to on-going self-evaluation, and to enable you to begin to develop the capacity to be a self-reflective practitioner, and to evaluate your work critically.



## Structure of the Course

In total, the course involves 600 hours of teaching and private study, around 250 of which involve contact with the course staff. There are three twelve-week academic terms over the year, with a seven and three quarter hour training day each week. The sessions are held on the same day each week (Tuesdays) and last from 9.10am to 4.50pm.

Each weekly training session includes:

- Large group-work.
- A theoretical seminar.
- Practical skills training in small groups.
- Personal development group-work.

In addition, you are expected to attend an initial induction day, one weekend workshop at the beginning of the year and one additional Saturday workshop per term. You will also be expected to attend a minimum of one individual tutorial per term with your personal tutor. Because of the experiential nature of the course, it is important that you attend training sessions regularly – to achieve the award, you will need a minimum of 85% attendance.

As well as attendance at training sessions and tutorials, the course demands a considerable commitment of time and energy for personal study, reflection and coursework. You will need to be able to commit yourself to an average of **6-8 hours of additional work each week** during term times. This includes reading, writing assignments and completing your counselling skills placement.



## **Progression**

Those students who wish to train as professional counsellors and who have successfully completed our Advanced Certificate course (or its equivalent), will then be eligible to apply for our two-year part-time Diploma in Counselling (HE level 5 equivalent). Alternatively, they will also be eligible to progress onto a Diploma in Counselling course with an alternative training organisation.

**“This is a powerful learning environment where you are accepted as a person, encouraged, believed in and not compared with others ...I have not felt manipulated, controlled, pressured or condemned. Rather I have been allowed to try to be what I can, to make choices and to learn to say ‘No’. I have felt empowered as a person and as a woman.”**



## **Course Curriculum**

### **Theoretical Model**

The theoretical model taught on the course is the ‘Core Self model’, which is an integrative person-centred model especially developed for this course, by Kaitlyn Steele. It is fundamentally person-centred in that it draws heavily on the work of Carl Rogers and other person-centred theorists, and shares with its humanistic counterpart many of the philosophical assumptions and theoretical hypotheses that shape person-centred theory and practice. It is also person-centred in that it rests firmly on the belief that ‘the relationship is the therapy’ (Mearns and Thorne, 2000) – in other words, that it is the quality of the relationship between counsellor and client that lies at the heart of the effectiveness of the counselling process.

It is, however, also an integrative model. Firstly, it is integrative in that it seeks to draw together the person-centred and the spiritual in a meaningful synthesis. It rests firmly on the assumption that all human beings are spiritual beings, and that the spiritual dimension of human nature and experience is a fundamental part of what it means to be human. It sees human beings as complex living unities of body, mind, soul and spirit, in whom the various aspects of being and experiencing are closely interwoven. It therefore recognises the importance of being willing and able to address this dimension of human experience in the counselling room.

It is also integrative in the sense that it seeks to draw together relevant insights from psychology, counselling theory and philosophy, with insights from Christianity and the world's other major religious traditions. The course will draw on the thinking of a number of Christian writers, and will also seek to incorporate aspects of writings which come from a wider variety of spiritual and religious traditions.



**“More than anything, the thing that has made the course outstanding is the way that the course leaders have modelled the person-centred core conditions with students, and this in turn has encouraged us to do it for each other. There has been a very powerful and life-giving group dynamic at work.”**

## **Course Modules**

The course has three key elements – theoretical teaching, practical counselling skills training and personal development work – all of which are closely inter-linked and are taught concurrently throughout the year. It consists of three modules of learning:

### **MODULE 1: FOUNDATIONAL COUNSELLING THEORY**

#### **Overview:**

150 hours (over three terms).

The majority of the theory teaching will take place in weekly theoretical seminars lasting 1.5 hours. Taking into account additional workshops, the course offers in total 60 hours of theory teaching over the year (excluding private study and coursework).

**The syllabus** will cover the following key areas:

- The Core Self theoretical model (an integrative person-centred model) – its philosophical/theoretical framework and key concepts.
- Aspects of human nature.
- The nature of the counselling process and how it facilitates psychological/ spiritual development.
- The core conditions hypothesis.
- The belief system.
- Applying the core theoretical model in working with specific presenting problems.

- Boundaries.
- Resistance.
- Transference.
- The process of spiritual/theological reflection and its relevance for counselling practice.
- Depression.
- Bereavement and Loss.
- Sexuality.
- Ethics.
- Confidentiality.
- Anger.
- Guilt and Shame.
- Working with diversity.

## **MODULE 2: FOUNDATIONAL COUNSELLING SKILLS**

### **Overview:**

300 hours (over three terms).

One of the course's primary aims is to enable you to develop your competence in a range of foundational counselling skills, and equip you to use these skills safely and effectively in your work setting. Practical skills training is therefore an integral part of the course and is designed to link closely with the theoretical framework. You will experience a range of interactive and experiential activities, including the use of audio-visual equipment.

The majority of the skills training will take place in small skills practice groups of up to 4 - 5 students which will meet for 2.75 hours per session (with one or more facilitators). Taking into account additional workshops, the course offers in total approximately 110 hours of tutor-led skills training (excluding private study and coursework) during the year.

**The syllabus** will cover the following key areas:

- A three stage model of the counselling process.
- Initial structuring.
- Attending, reflective, and probing skills.
- Challenging skills – advanced empathy, supportive challenge, immediacy, giving information and feedback, self-disclosure.
- Use of spiritual resources.
- Understanding process.
- Holding boundaries.
- Recognising and working with resistance.
- Recognising and working with transference.
- Working with emotional pain.
- Working with anger.
- Working with spiritual issues.

### **MODULE 3: PERSONAL DEVELOPMENT**

#### **Overview:**

The course places a high value on a commitment to the personal and professional development of students. You will be asked to participate in a range of activities designed to increase your awareness and understanding of yourself, to enable you to identify and explore your own unique value, attitude and belief system, and to explore the balance of your interpersonal strengths and areas for development. These activities will be shaped by and consistent with, the course's theoretical framework. They will include:

- The writing of a personal learning journal, which monitors self-development.
- The opportunity to explore personal issues in the client role.
- Participation in a range of written and experiential exercises.
- Attendance at personal tutorials.

Throughout the year, the course also makes explicit provision for personal development through work in small personal development groups of up to eight students.

**The syllabus** will cover the following key areas:

- Understanding personal development.
- The importance/development of self-awareness and self-acceptance.
- Exploring your own interpersonal skills/style.
- Exploring aspects of self, and your own belief and value systems.
- Dealing with your own emotional pain.
- Exploring your own defence mechanisms and self-protective strategies.
- Exploring your own transference.
- Developing awareness of vulnerabilities and 'blind spots'.
- Recognising and accepting needs; looking after self.

#### **Assessment**

Co-operative working with tutors and other students is a central feature of the course. In order to help you learn and monitor your progress, informal verbal and written feedback will be given to you by staff and other students, throughout the course in a variety of different settings. You will learn how to evaluate both your own and others' work, as well as being assessed by members of the core teaching staff.

There are no formal examinations. You are, however, required to complete satisfactorily a number of written and practical assignments over the year, including:

- Three 3,000 word essays (one each term).
- One counselling skills demonstration (an audio-visual recording of a 45 minute skills practice session, with an accompanying 3,000 word critical evaluation).

These are designed to demonstrate your growing theoretical knowledge and understanding, your developing competence in the use of the foundational counselling skills and your personal development.

## 5. Entrance Requirements.

Applicants will be expected to show evidence of:

- Some prior training in basic counselling/listening skills at an introductory level, such as Network's 'Being There' or 'A Way of Being' course (or equivalent) is beneficial.  
*NB Under certain circumstances, this requirement may be waived.*
- The ability to meet the academic demands of the course, through undertaking and sustaining a course of study at an appropriate level. If you do not have any formal academic or vocational qualifications at 'A' level or equivalent, you may be required to submit a short piece of written work as part of your application.
- Previous or current experience of being in counselling and/or the willingness to undertake counselling for yourself during the course should the need arise.

No previous listening or counselling experience is required.



**It is the most thorough, self-reflective, deep-thinking, challenging course I've ever done. It is the integration of faith and practice which makes this course unique ...It's helped me to integrate parts of my life which seemed separate and irreconcilable – to be able to walk with God and to learn from Carl Rogers, the humanist."**



## 6. Frequently Asked Questions.

### Is the Network Advanced Certificate course valid for counsellor accreditation purposes?

Yes. The course contact hours may be counted towards meeting the training requirements of the BACP Counsellor/Psychotherapist Accreditation scheme and may also be counted towards meeting the training requirements for counsellor accreditation by the National Counselling Society (NCS) and the Association of Christian Counsellors (ACC). In addition, you would, however, need to complete an additional 200 class contact hours to meet their current training requirements. Normally this would require the completion of a Diploma level training course.

Network Training offers a two-year part-time Diploma course in counselling, accredited by the BACP, which provides a further 550 class contact hours.

### How does the Network Advanced Certificate course curriculum compare with other Certificate level courses?

Much of the ground covered is very similar and, on completion of the course, you will have covered the key elements that are generally present in all good Certificate level courses. The key differences between the Network course and other Certificate courses are:

- The provision of a more intensive and demanding training at a higher level than is offered by the majority of Certificate level courses.
- The integrative person-centred approach and the Core Self theoretical model.
- The focus on integrating faith, spirituality and counselling practice.
- A high staff:student ratio (typically 1:8), which means that students benefit from a high level of tutor feedback.
- In relation to the skills training element of the course, our course tutors are assisted (where possible) by two co-facilitators – this gives a staff-student ratio of 1:4 in the skills training groups, and means that students receive a particularly high level of tutor feedback on their skills development.
- The inclusion of substantial personal development work.
- The focus on spiritual development, both at a theoretical and personal development level.



**“The course has surpassed all expectations. It has been a privilege to be part of it. It is more than a learning experience. It has encouraged me to become the self that God intended me to be. ...The course has set me on a journey of lifetime learning and spiritual development.”**

## 7. Course Fees.

The fee for the Certificate course starting in September 2017 is £2,400.

In addition you will be encouraged to **join the National Counselling Society** as a student member – the current **student membership fee is £95**.

### Payment plan.

We ask you to pay a £240 non-returnable deposit at the point of accepting the offer of a place on the course.

The outstanding balance of £2,160 for the year can be paid in one of three ways:

<b>Single payment</b>	<b>One payment of £2,160 made before the start of the first term.</b> Payment may be made by cheque or by electronic bank transfer.
<b>Three payments</b>	<b>Three payments of £720 to be paid at the start of each term.</b> Students who choose this option will be required to complete a standing order mandate provided by Network, and return it to us in good time for the initial payment to be made. Alternatively, payments may be made by electronic bank transfer.
<b>Monthly instalments</b>	<b>Twelve monthly payments of £180 commencing 1 October 2017.</b> Students who choose this option will be required to complete a standing order mandate provided by Network, and return it to us in good time for the initial payment to be made. Alternatively, payments may be made by electronic bank transfer.

It is important to note that **at the point of accepting a place on the course, you become liable for payment of the full course fee**, regardless of which payment option you choose. With this in mind, we ask you to sign an acknowledgement of liability for the full fee.

### Withdrawing from the course.

**Acceptance by a student of a place on a course is a contractual commitment to pay the full course fee.** Course staffing, venue arrangements and resources are planned around student numbers and so **it is not possible to waive the year's fees should a student withdraw once the course has begun.**

In **exceptional** circumstances, students withdrawing their applications **before the first teaching session of the course** may, at Network Training's discretion, be eligible to have their course fee waived **unless the financial viability of the course would be jeopardised by so doing.**

## 8. Possible Funding Sources.

Network Training recognises that counselling training is a significant financial commitment. For your sake as well as Network's, it is important that you consider carefully how to finance the course. We aim to keep course fees as low as reasonably possible, and offer several methods of payment, two of which allow students to pay by instalments without any interest payments – please refer back to the Fees page.

### Trusts.

There are a number of Trusts which will support individuals who are not eligible for any form of statutory funding. You can find standard lists of these in most public libraries. Useful publications include the Educational Grants Directory, the Charities Digest and the Directory of Grant Making Trusts.

There is a Directory of Educational Grant Making Trusts held at Network. Please get in touch with us if you would like to consult it.

There is a Bristol-based Christian trust fund which regularly considers applications from those seeking counselling training with Network: the St Matthias Trust. If you would like to apply to them, telephone 0117 9060100, or visit [www.stmatthiastrust.org.uk](http://www.stmatthiastrust.org.uk) for further information.

The Ruby and Will George Trust makes grants for the enhancement of education, provided that the applicant has links to commerce. <http://rwgt.co.uk/>

### Guidelines for applying to Trusts.

- Your letter should be no more than one A4 page.
- It *may* be helpful to include a copy of the prospectus (apart from the St Matthias Trust which has supported a number of our students in the past) – but make sure that you do include exactly what the fund asks for.
- Explain how the course will benefit you and others.
- Make a clear request for the amount you need.
- It is important to state how much funding you already have in place, and to explain what other ways you are taking to get the necessary funding.
- It is good idea to include a stamped addressed envelope.

### Other funding sources.

If you belong to a church or faith community, you could approach them for financial support, particularly if you are involved in its pastoral care work. A number of our students have been funded, totally or in part, by their church/faith community. We would suggest that you talk with your faith/church leader or treasurer.

Your employer may be interested in supporting you if what you learn could benefit their business. Another possibility is a bank loan.

If you are successful with any ideas or Trusts please let us know, as the information may be helpful to future students.

## 9. Application and Interview Process.

An Open Evening for those interested in applying will be held.

This is an opportunity for you to:

- Find out more about the Certificate course.
- Ask any questions or raise any issues or concerns you may have about embarking on Certificate level counselling training.
- View our current training premises and resources. (Network is currently based at Trinity College in Stoke Bishop, but we anticipate relocating to our new premises at Elm Park, Filton from January 2018 onwards.)
- Meet with the course tutors and, where possible, some of our current or former students.
- Find out for yourself whether you are comfortable with the ethos of the course and whether you think it will meet your own particular learning needs.

If you are unable to make this date but would like to come to Network and talk informally with one of the course tutors, before deciding whether to apply for a place on the course, we will do our best to arrange an alternative time for you to visit us.

Please contact the Training Co-ordinator if you would like to:

- Find out more about the Open Evening.
- Arrange an alternative time to visit us.

Please note, however, that attendance at an open evening is **not** a compulsory part of the application process.

All applications should be submitted on the official form provided by Network. Those selected will be invited to group and individual interviews.

### Key dates

Open evening	Tuesday 28 <sup>th</sup> March 2017
Closing date for receipt of applications	Friday 21 <sup>st</sup> April 2017
Group interview	Monday 8 <sup>th</sup> May 2017 (morning)
Individual interviews	Wednesday 10 <sup>th</sup> May 2017 Wednesday 17 <sup>th</sup> May 2017

### Late applications

Applicants who apply after the deadline will be considered subject to the availability of places. Interviews will be arranged on an individual basis (and are likely to be on a Monday morning or a Wednesday).

## 10. Course Dates 2017-2018.

The following dates are **provisional** and will be confirmed on offer of a place on the course:

<b>AUTUMN TERM 2017</b>	
<b>Induction day</b>	Tuesday 5 <sup>th</sup> September
<b>Introductory workshop</b>	Friday 8 <sup>th</sup> September 7.00-9.30pm and Saturday 9 <sup>th</sup> September 9.30am-4.30pm
<b>Term dates</b>	Tuesday 12 <sup>th</sup> September – Tuesday 5 <sup>th</sup> December
<b>Saturday workshop</b>	Saturday 11 <sup>th</sup> November (tbc)
<b>Half term</b>	Tuesday 24 <sup>th</sup> October

<b>SPRING TERM 2018</b>	
<b>Term dates</b>	Tuesday 9 <sup>th</sup> January – Tuesday 20 <sup>th</sup> March
<b>Saturday workshop</b>	Saturday 3 <sup>rd</sup> February (tbc)
<b>Half term</b>	Tuesday 13 <sup>th</sup> February

<b>SUMMER TERM 2018</b>	
<b>Term dates</b>	Tuesday 10 <sup>th</sup> April – Tuesday 17 <sup>th</sup> July
<b>Saturday workshop</b>	Saturday 23 <sup>rd</sup> June (tbc)
<b>Half term</b>	Tuesday 29 <sup>th</sup> May



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